

Name: Online Learning Committee

Type: Ad Hoc Committee: Advises the School Board on a certain issue

Purpose(s)/Goal	<ul style="list-style-type: none">• Make a recommendation to the superintendent for adoption of an Online Learning program for Bellingham Public Schools.• Recommend a policy and procedures that support an Online Learning program.• Recommend a program of professional development for appropriate staff in order to support an Online Learning Program.• Recommend a system(s) of support, staff and budget, for Online Learning.
Basis for Establishment:	<ul style="list-style-type: none">• Respond to increasing student participation in Online Learning and who are consequently leaving the district.• Respond to new legislative and OSPI requirements for Online Learning.• Respond to the need to educate staff, students and parents about Online Learning.• Comply with SSB 5410 – Legislative action regarding Online Learning and school district policy and procedures.
Decision making Process:	<ul style="list-style-type: none">• Consultative; Recommendations to the Superintendent
Plan of work:	<ul style="list-style-type: none">• Review national, state and district data patterns for Online Learning• When they arrive, review OSPI’s recommended policy and procedure and frame for district adoption.• Develop protocols for implementation of online grading to transcripts and CEDARS.• Develop professional development plan for high school and middle schools administrators, counselors and registrars.• Develop the accounting methods for an Online Learning program.• Consider development of a countywide consortium for Online Learning.• Prepare materials, brochures, and web-based information on the availability of Online Learning programs for students.
Members Regular:	<ul style="list-style-type: none">• Jim Facciano – Co-chair• Kenn Robinson – Co-chair• Susan Peterson Ex officio• Karst Brandsma Ex officio• Brett Greenwood Ex officio• Gigi Morganti• John Getchell• 1 high school student• 1 high school teacher• 1 middle school teacher• 1 high school counselor• 1 high school administrator• 1 middle school administrator

Responsibilities:

- Attend meetings, actively and appropriately participate and review materials.
- Abide by group norms.
- Develop and support recommendations to the Superintendent.
- Complete “homework” as required.
- Maintain professional lines of communication.

Timeline:

- First Reading of Policy and Procedure to Superintendent by March 25.
- Preliminary Online course options identified by April 22.
- Second reading of policy to school board by April 22.

Budget Implications:

- Potential sub time during the normal workday for teachers and other staff for meetings, conferences, etc.

Communication Plan:

- Posted minutes and work plan to the district web site
- Updates to Central Administrative Team (CAT) and Level Meeting Groups.
- District news distributions.